Approved
Concord Township Board Meeting
Minutes
August 10, 2026

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Supervisor David Saenz, Treasurer Judy Clark, Clerk Terri Butts.

Board members absent: Trustees Stephanie Finegan and Guthrie Colburn.

Public Attendance:
Earl Poleski, Richard Kline, Teresa Karr, Russ Carson, Randy Davis and Jon Rokowski.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved as written. Clerk Terri Butts made a motion to accept and Treasurer Judy Clark seconded. Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Public Comments:
Earl Poleski, County Commissioner stated the Fair has started. He also stated on the November ballot, asking for additional $1.50 per cell phone for 911. Teresa Karr stated our website is out dated and wanted to know what progress has been made to review and update the site. Randy Davis introduced himself and is running for state house representative.

Board Minutes:
Motion was made by Treasurer Judy Clark and seconded by Supervisor David Saenz to accept the minutes as written for July 2026. Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for August 2026: The General Fund bills were presented by Clerk Terri Butts in amount of $31,534.53. Motion was made by Supervisor David Saenz and seconded by Treasurer Judy Clark to approve the disbursements. Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Judy Clark
- Election Report - Clerk Terri Butts
- Assessing Report - No written report
- Fire Reports - Copies provided
- Police Blotter Report - Deputy Larry Jacobson
- Planning Commission - Supervisor David Saenz

- Cemetery Management Report - No written report

Old Business/Unfinished Business:

a. Current Planning Commission By-Laws - send back to Planning Commission to review and update to current.

b. Trustee Stephanie Finegan resignation letter. Motion was made by Treasurer Judy Clark and seconded by Clerk Terri Butts to accept.

Roll Call Vote: 3 Ayes: Saenz, Butts, Clark
0 Nays
2 Absent: Finegan, Colburn
Motion carried

New Business:

a. Training for the Planning Commission
- Attorney Group or MTA - Motion was made by Treasurer Judy Clark and seconded by Clerk Terri Butts to approve Training of the Planning Commission starting with the Open Meetings act and training conducted by our Attorney.

Roll Call Vote: 3 Ayes: Butts, Saenz, Clark
0 Nays
2 Absent: Finegan, Colburn
Motion carried

b. 2025 Master Plan Approved by Planning Commission - Send back to Planning Commission to follow process and follow the Open meetings act. No vote taken.

c. Resolution to Adopt Road Millage Renewal Proposal - Motion was made by Clerk Terri Butts and seconded by Treasurer Judy Clark to approve wording for of the renewal proposal for the November Ballot.

Roll Call Vote: 3 Ayes: Clark, Butts, Saenz
0 Nays
2 Absent: Finegan, Colburn
Motion carried

d. Wow Way Contract - Motion was made by Clerk Terri Butts and seconded by Supervisor David Saenz to approve the contract.

Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried***

Board Comments:

Butts - None
Clark - Collecting taxes.
Treasurer Judy Clark wanted to add an amendment to this agenda.
Motion was made by Treasurer Judy Clark and seconded by Supervisor David Saenz to add to this agenda. Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried***
Treasurer Judy Clark made a motion to add Naomi Carr as a Board Member/Concord Township Trustee and Supervisor David Saenz seconded the motion.

Roll Call Vote: 3 Ayes: Saenz, Clark, Butts

0 Nays
2 Absent: Finegan, Colburn
Motion carried

Colburn - absent
Finegan - absent
Saenz - Preparing to increase Planning Commission Members.

Adjournment:
A motioned by Supervisor David Saenz and seconded by Treasurer to adjourn at 6:12pm. Voice vote, All in Favor Aye, 3 Ayes, 0 No, 21 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 08/11/2026.
Minutes approved at the September 2026 Regular Board Meeting.