Approved
Concord Township Board Meeting
Minutes
January 12, 2026

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Supervisor David Saenz, Treasurer Judy Clark, Clerk Terri Butts and Trustee Guthrie Colburn.

Board members absent: Trustee Stephanie Finegan.

Public Attendance:
Earl Poleski, Richard Kline, Russ & Laurie Carson, Jennifer Shirk, Jeff Haine and Deputy Larry Jacobson.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved after the following; Removing 9a, i thru iii and adding 9B, Planning FICA, Medicare and Postage budget revisions. Trustee Guthrie Colburn made a motion to accept and Clerk Butts seconded.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments: Commissioner Poleski was present. He stated Albion bridge will start rebuild in July. You can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information. Russ Carson presented written information about the AKA Woodliff Cemetery.

Board Minutes:
Motion was made by Trustee Guthrie Colburn and seconded by Supervisor David Saenz to accept the minutes from December after changing Jonesville Plumbing to Jones. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for January 2026: The General Fund bills were presented by Clerk Terri Butts in amount of $36,052.52. Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to approve the disbursements. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report – Treasure Clark
- Elections Report - Clerk Butts
- Assessing Report - No Report
- Fire Reports - Trustee Colburn
- Police Blotter Report - Deputy Jacobson
- Planning Commission – No Report

Old Business/Unfinished Business:
a. None

All talking points
Supervisor Saenz to obtain Cemetery bids/quotes for the lawn care, tree removals and water line for the cemetery.
Bids/Quotes - per Trustee Colburn we are required to post/publish public notices.

New Business:
a. #iv & v budget line items – Move $2500 money to revenue and add to cemetery budget under other repair & maintenance. Also move $2000 to foundation account 101-567-808.000. Motion was made by Trustee Guthrie Colburn and seconded by Clerk Terri Butts to approve budget adjustments. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

10. 2026-2027 Budget
Talking Points only

Security Lighting for outside front door at the Township – Terri to get additional quoted

Cameras – get additional quotes. Do we need cameras?

2026-2027 budget session: Department should submit budgets to Supervisor Saenz.

Board Comments:
Butts - None
Clark - None
Colburn - None
Finegan - Absent
Saenz - Looking at a .gov domain for Web Site. Started research on replacing the office with a Township Manager.

Adjournment:
A motioned by Supervisor Saenz, seconded by Trustee Colburn to adjourn at 6:17pm. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 01/14/2026.
Minutes approved at the February 2026 Regular Board Meeting.