Approved
Concord Township Board Meeting
Minutes
July 14, 2025

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Treasurer Judy Clark, Supervisor David Saenz, Clerk Terri Butts

Board members absent: Trustee Stephanie Finegan and Trustee Guthrie Colburn

Public Attendance:
Russ Carson, Ken Wyatt, Earl Poleski, Jeff Haines and Greg Brandley.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved as written. Supervisor Saenz made a motion to accept and Treasurer Clark seconded.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Public Comments: Commissioner Poleski was present. He stated that he forwarded the JCDOT report to Supervisor Saenz. Senior day at the Fair is Monday, August 4th. Supervisor asked about a 50/50 for road funds. Commissioner stated we operate on Act 51 of 1951 and we need to come up with a new funding mechanism which would pull more Tax dollars from Michigan residents for roads. You can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information. Jeffrey Haines, site manager for DTE Energy stopped by and wanted to introduce himself and stated he was working on wind power projects.

Budget Minutes:
Motion was made by Treasurer Clark and seconded by Supervisor Saenz to accept the June 2025 minutes as printed.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Board Minutes:
Motion was made by Treasurer Clark and seconded by Supervisor Saenz to accept the minutes from June 2025 as printed.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for June 2025: The General Fund bills were increased for June 2025 and were presented by Clerk Butts with the final total dollar amount of $19, 612.36 for June. Motion was made by Clerk Butts and seconded by Supervisor Saenz to approve the disbursements.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for July 2025: The General Fund bills were presented by Clerk Butts in the amount of $39,467.35. Motion was made by Supervisor Saenz and seconded by Treasurer Clark to approve the disbursements. Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

2025-2026 Budget Revision from the Supervisor:
A budget revision in the amount of $1,801.00 is needed for this year's increase in Property and Casualty Insurance premium. Motion was made by Clerk Butts and seconded by Treasurer Clark to approve the revision.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Judy Clark.
- Elections Report - Clerk Butts
- Assessing Report - Supervisor Saenz – No Report
- Fire Reports - Supervisor Saenz
- Police Blotter Report – Supervisor Saenz
- Planning Commission – Supervisor Saenz

Old Business/Unfinished Business:

a. **Sherriff's Contract Updates**: No Vote talking points only by Supervisor Saenz.
- Contract has been signed by all parties.
- Concord School not joining contract because they have a $600,000 deficit in their budget.

New Business: None

2028 Strategic Plan: 2026-2027 Preliminary Budget Meeting will continue to build and present at the November board meeting.

Board Comments:
Butts - None
Clark – Question to Supervisor Saenz - Did we give Elizabeth Richardson paperwork for her Trailer Park? No per Supervisor, she is using our prior Board Approval from November 11, 2024. Our Attorneys are talking with Eagle directly.
Colburn - absent
Finegan - absent
Saenz - Open meeting needed for the Cemetery to discuss future for repairs and ongoing required maintenance.

Adjournment:
A motioned by Treasurer Clark, seconded by Supervisor Saenz to adjourn at 6:03pm.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 07/15/2025.
Minutes approved at the August 2025 Regular Board Meeting.