Approved
Concord Township Board Meeting
Minutes
July 13, 2026

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Supervisor David Saenz, Treasurer Judy Clark, Clerk Terri Butts and Trustee Guthrie Colburn.

Board members absent: Trustee Stephanie Finegan

Public Attendance:
Earl Poleski, Richard Kline, Ken Wyatt, Teresa Karr, Russ & Laurie Carson, Amelia Shushok, Millie Baker, Adriane Earl, Jeff Haines, James Pratt and Charlotte Jumeaux.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved as written. Trustee Guthrie Colburn made a motion to accept and Treasurer Judy Clark seconded. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments:
Earl Poleski, County Commissioner stated the Fair starts August 9 and free parking. Teresa Karr stated our website is out dated and willing to help with IT media development. James and Adriane from Planning commission spoke and are requesting support/directions of their tasks from the Board. Adriane concerned about our special use permit process and are we following the ordinances. Adriane stated that she is stuck and wants clarification. Jennifier Shirk wanted to know why they have not received Attorney's reply. She also stated that she has initiated a petition to recall Supervisor David Saenz.

Board Minutes:
Motion was made by Treasurer Judy Clark and seconded by Supervisor Davis Saenz to accept the minutes as written for June 2026. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for July 2026: The General Fund bills were presented by Clerk Terri Butts in amount of $99,171.40. Motion was made by Supervisor David Saenz and seconded by Trustee Guthrie Colburn to approve the disbursements. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Judy Clark
- Election Report - Clerk Terri Butts
- Assessing Report – No written report
- Fire Reports – Trustee Guthrie Colburn
- Police Blotter Report - Supervisor David Saenz

- Planning Commission - Supervisor David Saenz
- Cemetery Management Report – No written report

During Consent Agenda the following action were taken:

Budget Revision for burial/plot Sales/Expenditures presented by Treasurer Judy Clark. Motion was made by Clerk Terri Butts and seconded by Supervisor David Saenz to accept. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Cemetery Storm damage quotes. Supervisor David Saenz was going out for quotes. Board discussed and stated the Cemetery tree damages are unsafe and need immediate cleanup action. Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to immediately hire someone. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Old Business/Unfinished Business:

a. Do we have a Township agreement with our Attorney? When Attorney invoices Township they need to send with the invoice a transcript of the call/visit. Remarks: Current contract rolls over on a monthly basis and transcripts will follow with invoices per Supervisor David Saenz and Attorney will hold our records for seven years. No comment on invoices and transcript.

b. ORV Township Concord Ordinance. Copies were presented at the Board Meeting by Supervisor David Saenz stating the Attorney reviewed and revised. Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to approve.

Roll Call Vote: 4 Ayes: Clark, Colburn, Saenz, Butts
0 Nays
1 Absent: Finegan

Motion carried

c. Ordinance establishing Data Center Moratorium. Presented by Supervisor David Saenz at the Board meeting and the document was reviewed and written by our Attorney. Motion was made by Supervisor Davis Saenz and seconded by Trustee Guthrie Colburn to approve.

Roll Call Vote: 4 Ayes: Saenz, Butts, Colburn, Clark
0 Nays
1 Absent: Finegan

Motion carried

New Business:
None.

Board Comments:
Butts - None.
During Consent Agenda the following was asked. I have learned that not one Planning Commission member has any books or went to training. When is that going to happen?
Clark - none
Colburn – Will not be at next month's Board meeting and will not be at this month's Fireboard meeting.
Finegan - absent

Saenz - During Consent Agenda he stated the following.

- Planning Department Master Plan needs to get completed.
- Water Meter installed and water on at cemetery
- Web Site: Working with Roger Deaver to update and meeting with him soon. Roger will setup missing Planning Commission and Trustees email addresses.

Saenz Board comments: To the Planning Commission member present at this board meeting - I would like to meet individually with you to discuss procedures and I have training books to give to you.

Public Comments:
James and Adriane stated that were not a part of the recall of Supervisor David Saenz.

Adjournment:
A motioned by Trustee Guthrie Colburn, seconded by Clerk Terri Butts to adjourn at 6:17pm. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 07/16/2026.

Minutes approved at the August 2026 Regular Board Meeting.