Approved
Concord Township Board Meeting
Minutes
June 9, 2025

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present:
Treasurer Judy Clark, Supervisor David Saenz, Clerk Terri Butts and Trustee Guthrie Colburn

Board members absent: Trustee Stephanie Finegan

Public Attendance:
Richard and Linda Kline, Russ Carson, Ken Wyatt and Deputy Jacobson

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved with moving #9 New Business 2024-2025 Budget Revision to #6 below #5 Approval of Board Minutes. Treasurer Clark made a motion to accept and Trustee Colburn seconded.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments: Commissioner Poleski was absent. You can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information. Klines commented about the bridges and all of the potholes. Ken Wyatt asked about Concord's Cemetery care and budget. Sexton/Clerk Butts spoke up and said we are under budget for the year. Supervisor Saenz responded with how much we have to spend and maintenance is costly for the cemetery.

Minutes:
Motion was made by Treasurer Clark and seconded by Supervisor Saenz to accept the minutes from May 2025 as printed.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

2025-2026 Budget Revision from the Treasurer:
To balance the budget a budget revision in amount of $25,651.00 is needed. Budget revision for supplies, server expenses, utilities, planning members and roads. Motion was made by Clerk Butts and seconded by Trustee Colburn to approve the revisions.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills: The General Fund bills were presented by Clerk Butts in the amount of $15,327.36. Motion was made by Trustee Colburn and seconded by Treasurer Clark to approve the disbursements.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Judy Clark.
- Elections Report - Clerk Butts
- Assessing Report - Supervisor Saenz – No Report
- Fire Reports – Trustee Colburn
- Police Blotter Report – Deputy Jacobson
- Planning Commission – Supervisor Saenz

Old Business/Unfinished Business:

a. **Sherriff's Contract Updates**:
- Concord Village has approved contract and waiting on Township's approval.
- Concord Community Schools is looking on becoming a part of the contract but nothing has been approved and would become revenue/income to township.
- Recommend signing contract and 2025-2026 budget includes increase.

Motion made by Clerk Butts and seconded by Treasurer Clark to approve new contract:

Roll Call Vote: *4 Ayes: Clark, Butts, Colburn, Saenz*
0 Nays
1 Absent: Finegan

Motion carried

b. **2025-2026 Budget Updates**: No Vote at this meeting only talking points from Supervisor Saenz.
- New Fire Line Item for reserve funds
- 2025-2026 Budget has been approved
- November 2025 meeting to address and review budget
    - GIS charge
    - Cloud

c. **Greenstone and 121 Grove Street** - No vote only talking points from Supervisor Saenz. Going to meet with Greenstone and get additional details about their selling of building.

New Business: None

2028 Strategic Plan: 2026-2027 Preliminary Budget Meeting will continue to build and present at the November board meeting.

Board Comments:
Butts - None
Clark - None
Colburn - None
Finegan - absent
Saenz – Things happening in our Township and people moving. We have a lot of positives!

Adjournment:
A motioned by Trustee Clark, seconded by Treasurer Clark to adjourn at 5:55pm.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 06/10/2025.

Minutes approved at the July 2025 Regular Board Meeting.