Approved
Concord Township Board Meeting
Minutes
June 8, 2026

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Supervisor David Saenz, Treasurer Judy Clark, Clerk Terri Butts and Trustee Stephanie Finegan.

Board members absent: Trustee Guthrie Colburn

Public Attendance:
Earl Poleski, Richard Kline, Ken Wyatt, Teresa Karr, Jon Rokowski with DTE and Officer Larry Jacobson.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved with removing Concord Township Website because this will fall under IT in the new approved budget and adding Ordinance establishing Data Center moratorium and adding ORV Township of Concord Ordinance reviewed by our lawyer. Supervisor David Saenz made a motion to accept and Clerk Terri Butts seconded.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments: Earl Poleski, County Commissioner stated the Animal Shelter on Spring Arbor Road has installed an outside chip reader for all to use. King Road bridge completed and signs are removed. Airport Road under construction.

Board Minutes:
Motion was made by Treasurer Judy Clark and seconded by Supervisor Davis Saenz to accept the minutes as written for May 2026. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for June 2026: The General Fund bills were presented by Clerk Terri Butts in amount of $19,519.45. Motion was made by Supervisor David Saenz and seconded by Trustee Stephaine Finegan to approve the disbursements. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Clark
- Elections Report - Clerk Butts
- Assessing Report - none
- Fire Reports - none
- Police Blotter Report - Officer Larry Jacobson
- Planning Commission - Trustee Stephaine Finegan
- Cemetery Management Report - none

Old Business/Unfinished Business:

a. Do we have a Township agreement with our Attorney? When Attorney invoices Township they need to send with the invoice a transcript of the call/visit.

Remarks; Current contract rolls over on a monthly basis and transcripts will follow with invoices.

b. Scholl Electric Quote for LED Tubes/lights for office and Bathroom light

Remarks; Supervisor Davis Saenz to take care of the office lights.

c. Jackson County Department of Transportation Project Cost.

Motion was made by Supervisor Davis Saenz and seconded by Clerk Terri Butts to approve spending and advance amount of $54,417.41 for road work.

Roll Call Vote: 4 Ayes: Finegan, Butts, Saenz, Clark
0 Nays
1 Absent

Motion carried

d. Special Land Use Permit Application Form - Planning Commission Recommendation date and chairman signature on form. Form needs updated and revised.

Remarks; Present to the Planning Commission to revise and update form. Trustee Stephaine to take to Planning Commission to update and revise.

New Business:

a. MTTP Renewal Liability Insurance

Motion was made by Supervisor David Saenz and seconded by Treasurer Judy Clark to accept and pay. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

b. Monument Companies are putting ashes in the Headstones - what should the charge for opening/closing fees into Headstones? Motion was made to charge same as interment of ashes $400. Motion made by Treasurer Judy Clark and seconded by Supervisor David Saenz to charge $400.

Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

c. 2026-2027 Budget – increase the price for purchase of cemetery plots.

Remarks; Send back for Supervisor David Saenz and Janis Caruso-Russell to discuss and make a recommendation to the Board to take action.

Removed

d. Concord Township Website – hire someone to update with current information and maintain website.

Remarks; Remove this will be covered with the new budget under IT.

New d

d. Ordinance establishing data center moratorium. Presented by Supervisor David Saenz at the Board meeting and the document was created by our Lawyer. Tabled for review.

e. ORV Township of Concord Ordinance reviewed by our Lawyer. Presented by Supervisor David Saenz at the Board meeting and the document was reviewed and said recommended corrections by our Lawyer.
Tabled for review.

Board Comments:
Butts - Elections
Clark - none
Colburn - absent
Finegan - none
Saenz - none

Adjournment:
A motioned by Treasurer Judy Clark, seconded by Trustee Stephaine Finegan to adjourn at 6:34pm. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 06/10/2026.
Minutes approved at the July 2026 Regular Board Meeting.