# Approved
# *Concord Township Board Meeting*
# *Minutes*
# *March 9, 2026*

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

**Board members present:** Supervisor David Saenz, Treasurer Judy Clark, Clerk Terri Butts and Trustee Guthrie Colburn.

**Board members absent:** Trustee Stephanie Finegan.

**Public Attendance**:
Earl Poleski, Richard Kline, Russ Carson, Jennifer Shirk, Ken Wyatt, Naomi & Bill Carr, Teresa Karr, Millie & Charlie Baker, Jeremiah Bush and Jon Rokowski.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

**Approval of Agenda:**
Meeting Agenda was approved with one change; adding under new business Presentation of Concord Township ORV Ordinance. Trustee Guthrie Colburn made a motion to accept and Treasurer Judy Clark seconded.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

**Public Comments:** Charlie Baker presented the Board with a Concord Township ORV Presentation. Supervisor Saenz stated we would discuss under new business.

**Board Minutes:**
Motion was made by Supervisor David Saenz and seconded by Trustee Guthrie Colburn to accept the minutes as written for February 2026. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

**Approval Agenda - General Fund Bills for March 2026:** The General Fund bills were presented by Clerk Terri Butts in amount of $16,667.31. Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to approve the disbursements. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

**Consent Agenda:**
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report – Treasurer Clark
- Elections Report - Clerk Butts
- Assessing Report - No Report
- Fire Reports – Trustee Colburn (Jan & Feb)
- Police Blotter Report - Supervisor Saenz

- Planning Commission - Supervisor Saenz

**Old Business/Unfinished Business:**

a. Carr Brother's 2025 Special Use Permit - Renewal:
Questions were presented from the Board members and were discussed before final vote. Questions – (1) Do we have a Township Engineer or have we ever had one? Answer: No, we do not have a Township Engineer. (2) Should we change ordinance to reflect what is happening? Answer: No, it was stated that we can issue a special use permit with exceptions/conditions and the ordinance does not need changed or revised. (3) Performance guarantee shall be $2,500 for each acre of land proposed for active excavation and bond should be in the Clerk's office on file. Supervisor Saenz to receive and give to Clerk.

Motion was made by Clerk Terri Butts and seconded by Trustee Guthrie Colburn to approve the special use permit for 3 years and the bond/performance guarantee received at the clerk's office asap for the file. Supervisor David Saenz made one amendment; issue for 5 years, supported by Treasurer Judy Clark.

*Roll Call Vote: 4 Ayes: Clark, Saenz, Colburn, Butts.*
*0 Nays*
*1 Absent*

***Motion carried***

b. & c.
Tabled per Supervisor Saenz.

**New Business:**

a. Concord Township ORV Presentation and approval of Ordinance.
Planning Commission meeting of February 24, 2026, members present, approved the ORV ordinance in Concord Township and now have sent to the Board for approval.

Motion was made by Trustee Guthrie Colburn and seconded by Supervisor David Saenz to approved the ordinance and then send to our Attorney for review of ordinance before putting into place.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

**Board Comments:**

Butts - none
Clark - none. Thank you, Terri, for all of the help!
Colburn - none
Finegan - Absent
Saenz - A lot of stuff going on; master plan, budgets and I am attending the State Capital Conference next week.

**Adjournment:**

A motioned by Supervisor Saenz, seconded by Treasurer Clark to adjourn at 6:05pm.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 03/10/2026.

Minutes approved at the April 2026 Regular Board Meeting.