Approved
Concord Township Board Meeting
Minutes
May 12, 2025

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present:
Treasurer Judy Clark, Supervisor David Saenz, Clerk Terri Butts and Trustee Stephanie Finegan

Board members absent: Trustee Guthrie Colburn

Public Attendance:
Richard Kline, Russ Carson, Ken Wyatt, Earl Poleski, Jennifer Shirk and Deputy Jacobson

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved as written. Butts made a motion to accept and Finegan seconded. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments: Commissioner Poleski gave updates on the County and you can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information.

Minutes:
Motion was made by Trustee Finegan and seconded by Trustee Clark to accept the minutes from April 2025 as printed.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills: The General Fund bills were presented by Clerk Butts in the amount of $79,560.86. Motion was made by Treasurer Clark and seconded by Supervisor Saenz to approve the disbursements.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Judy Clark.
- Elections Report - Clerk Butts
- Assessing Report - Supervisor Saenz – No Report
- Fire Reports - Supervisor Saenz
- Police Blotter Report - Supervisor Saenz
- Planning Commission - Trustee Finegan

Old Business/Unfinished Business:

a. **Sherriff's Contract Update** - No vote only talking points from Supervisor Saenz.
- 2-year contract not likely.

- Concord Community Schools is looking on becoming a part of the contract.

b. **2025-2026 Budget Updates**:
- New Fire Line Item for reserve funds - No vote only talking points from Supervisor Saenz. Fire Department needs new radios because they will become obsolete. Supervisor Saenz to advise of estimated dollar amount required for new radios from Fire Chief.

- Outside lighting for Election Drop box - No vote only talking points from Supervisor Saenz. Par Plan grant was not approved so will need to put on Township Budget

- Front Desk computer for residents to pay taxes online. No vote only talking points from Supervisor Saenz. Going into the Township Budget

- Assessing Department request for equipment upgrade – No vote only talking points from Supervisor Saenz. Possibly combine with Front Desk computer.

New Business:

a. Greenstone and 121 Grove Street – No vote only talking points from Supervisor Saenz. Greenstone is investigating selling building and wanted to know if we would be interested in purchasing.

Board Comments:
Butts - Putting up Flags at the Cemetery
Clark - Going back to 3 days a week in June
Colburn - Absent
Finegan - When is Budget Meeting going to be scheduled? Supervisor Saenz will advise.
Saenz - none

Adjournment:
A motioned by Trustee Clark, seconded by Trustee Finegan to adjourn at 6:12pm.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 05/13/2025.
Minutes approved at the June 2025 Regular Board Meeting.