Approved
Concord Township Board Meeting
Minutes
May 11, 2026

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Treasurer Judy Clark, Clerk Terri Butts, Trustee Guthrie Colburn and Stephanie Finegan.

Board members absent: Supervisor David Saenz

Public Attendance:
Earl Poleski, Richard Kline, Russ Carson, Laurie Carson, Ken Wyatt, Jill Rose-Redman, Jon Rokowski and Officer Larry Jacobson.

Clerk Terri Butts called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

In the absent of Supervisor David Saenz, Treasurer Clark made a motion to have Trustee Colburn to direct meeting and was seconded by Clerk Butts.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Approval of Agenda:
Meeting Agenda was approved with adding Jackson County Department of Transportation Project costs under new business. Clerk Terri Butts made a motion to accept and Trustee Stephanie Finegan seconded.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments: Earl Poleski stated the Albion bridge would be open for traveling by October 13, 2026 and the King bridge will be closed 05/14/2026 for 3 days possibly 2 weeks. Free parking at the Fair again this year.

Board Minutes:
Motion was made by Treasurer Judy Clark and seconded by Trustee Guthrie Colburn to accept the minutes as written for April 2026. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for May 2026: The General Fund bills were presented by Clerk Terri Butts in amount of $22,246.64. Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to approve the disbursements. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Clark
- Elections Report - Clerk Butts
- Assessing Report – Report attached
- Fire Reports – Trustee Colburn
- Police Blotter Report – Officer Larry Jacobson
- Planning Commission - Report attached

- Cemetery Management Report – none

Old Business/Unfinished Business:

a. Record Management and Record Disposal Date. Friendly reminder to review files from Clerk Butts.
b. Special Land Use Permit Application – Planning Commission recommendation date and chairman's signature on form. TABLED UNTIL NEXT MONTH.

New Business:

a. Do we have a Township agreement with our Attorney? When Attorney invoices Township they need to send with the invoice a transcript of the call/visit. TABLED UNTIL NEXT MONTH.
b. Scholl Electric Quote for LED Tubes/lights for office. TABLED UNTIL NEXT MONTH.
c. Jackson County Department of Transportation project costs. TABLED UNTIL NEXT MONTH.

Board Comments:

Butts - Should we hire a Township Engineer?
Clark - none
Colburn - none
Finegan - none
Saenz - Absent

Adjournment:

A motioned by Treasurer Clark, seconded by Trustee Colburn to adjourn at 6:13pm. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 05/12/2026.

Minutes approved at the June 2026 Regular Board Meeting.