Approved
Concord Township Board Meeting
Minutes
November 13, 2023

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present:
Clerk Terri Butts, Treasurer Judy Clark, Supervisor David Saenz, Trustee Stephanie Finegan and Trustee Guthrie Colburn.

Board members absent: None

Public Attendance:
Earl Poleski, Russell Carson, Richard Kline, Linda Kline, Ken Wyatt and Al Cavasin.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved. Saenz made a motion to accept and Colburn seconded. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

Public Comments:
Commissioner Poleski gave updates on the County and you can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information. Earl stated every time he is in front of JCDot he asked about the Hanover and Albion Bridges. Commissary at the Armory will be knocked down by Lester Brothers at a cost of $133K. Richard Kline stated house on Elm Row removed, no trash and grass will be growing next Spring. Russ Carson stated it was the cleanest teardown he had ever seen.

Minutes:
Motion was made by Saenz seconded by Clark to accept the minutes from October 9, 2023. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills:
The General Fund bills were presented by Clerk Butts in the amount of $92,586.08. Motion was made by Colburn and seconded by Clark to approve the disbursements. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue and Expenditure Report and Financial Report - Treasurer Judy Clark.
- Fire Reports – Trustee Colburn
- Police Blotter Report – Deputy Jacobson
- Planning Commission – None
- Assessing Report - Saenz

Old Business:

a. Adding Minutes to Township Website.
   - Attached minutes from last November 2022, said website will be updated by Saenz. Township resident sent an email on 11/10/2023 asking when minutes will be uploaded onto the Township website. At this time, the Township website has not been updated with Board meeting minutes since March of 2022. Saenz stated he will update the Website with minutes.

New Business:

a. Cemetery Quote for Water Meter/Pit Repair – Tabled until February 2024.
   - Water Leak - To review in February - Quote is for $2,800 from Liberty and 2 other Plumbing companies did not return my calls. Sebastian was mentioned to call in February.
   - ARPA funds will pay for water repair

b. Discussion about Cemetery.
   - Keep Water at the Cemetery because the Village has a ready to serve/connect monthly charge per Colburn.
   - Electric at the Cemetery - Per Colburn keep for Barn and electric for light shining on flag and per Clark for the memorial, Wreaths across America.
   - Portable Toilets- Per Butts we paid from 07/01/22-07/01/23 $963.76. Talked With Butters Excavating and they do not use. Will not have Portable Toilet placed next spring.

c. Final Water Bill of $489.85.
   - Pay per Colburn which he stated was include in the approval of the General Fund Bills at this meeting.
   - Saenz will ask at the Village Board for a credit at the Tuesday meeting.

d. Budget Revisions for Roads in amount of $78,544.06.
   - October 2023 General Fund Bills approved included $30,203.75 to pay and November 2023 General Fund Bills approved included to pay $48,340.31. Total Budget Revision of $78,544.06 presented by Clark for approval. Motion was made by Clark and seconded by Colburn to accept Budget revision total of $78,544.06.
     Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

e. Digital signage Electric quotes presented by Treasurer Judy Clark.
   - Two quotes were obtained one from Cochran Electric and one from Aladdin Electrical. Quotes were reviewed and questions were asked and answered. A motion was made by Clark and seconded by Saenz to accept Cochran Electric, paying with ARPA funds.
     Roll Call Vote: *5 Ayes: Finegan, Butts, Saenz, Clark, Colburn*
     0 Absent
     0 Nays
     Motion carried

f. Lock & Entry quotes presented by Treasurer Judy Clark.
   - Two quotes were obtained one from MC Lock & Key and one from Jackson Key Works. Quotes were reviewed and questions were asked and answered. A motion was made by Colburn and seconded by Butts to accept the MC Lock & Key, paying with ARPA funds.
     Roll Call Vote: *5 Ayes: Butts, Saenz, Clark, Colburn, Finegan*
     0 Absent
     0 Nays
   - ***Motion carried***

Board Comments:
Butts - AV Ballots mailed out – 345 and 248 returned/processed Election Day. 70 people went to the Community Center on Election Day and voted.

Clark - None

Colburn – Once again on Communications; Responses to the public should be in a timely manner. Looks bad for all of us on the Board when it is a certain person not responding to requests.

Finegan - None

Saenz - None

Adjournment:
Motioned by Clark, seconded by Saenz to adjourn at 6:33pm.
Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 11/14/2023.
Minutes approved at the December 11, 2023 Regular Board Meeting.