Approved
Concord Township Board Meeting
Minutes
November 10, 2025

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Treasurer Judy Clark, Clerk Terri Butts and Trustee Guthrie Colburn.

Board members absent: Supervisor David Saenz and Trustee Stephanie Finegan.

Public Attendance:
Russ Carson, Ken Wyatt, Earl Poleski and Deputy Larry Jacobson.

Trustee Guthrie Colburn called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved. Treasurer Clark made a motion to accept and Clerk Butts seconded.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Public Comments: Commissioner Poleski was present and apologized for not having been here last month because he was in Korea and Japan. You can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information. Ken Wyatt asked if we have a new sexton for Maple Grove and Trustee Colburn answered No.

Board Minutes:
Motion was made by Treasurer Clark and seconded by Clerk Butts to accept the minutes from October as printed.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for November 2025: The General Fund bills were presented by Clerk Butts in amount of $20,840.46. Motion was made by Trustee Colburn and seconded by Treasurer Clark to approve the disbursements.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Clark.
- Elections Report - Clerk Butts
- Assessing Report - No Report
- Fire Reports – Trustee Colburn
- Police Blotter Report - Deputy Jacobson
- Planning Commission – Trustee Colburn

Old Business/Unfinished Business:

a. Record Management and Record Disposal dates. Clerk Butts remined everyone to manage/review and dispose of records per retention dates. Talking points only.

New Business:

a. 2026 Fire Department Budget Proposal. This was discussed at last's month board meeting and since then Fire Board has approved and will be presented to Village tomorrow for a vote. This 3.4% increase in Budget is a cost of living only. Trustee Colburn made a motion to accept and Clerk Butts seconded. Voice vote, All in Favor 3 Aye, 0 No, 2 Absent. ***Motion carried.***

Board Comments:

Butts - None
Clark - None
Colburn - None
Finegan - Absent
Saenz - Absent

Adjournment:

A motioned by Treasurer Clark, seconded by Trustee Colburn to adjourn at 5:47pm.
Voice vote, All in Favor Aye, 3 Ayes, 0 No, 2 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 11/11/2025.

Minutes approved at the December 2025 Regular Board Meeting.