Approved
Concord Township Board Meeting
Minutes
October 9, 2023

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present:
Clerk Terri Butts, Treasurer Judy Clark, Supervisor David Saenz and Trustee Guthrie Colburn.

Board members absent: Trustee Stephanie Finegan

Public Attendance:
Earl Poleski, Russell Carson, Richard Kline and Ken Wyatt.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved. Colburn made a motion to accept and Clark seconded. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Public Comments:
Commissioner Poleski gave updates on the County and you can visit the County website at https://www.mijackson.org/365/Jackson-County-Commissioners for additional information. Digital sign will be purchased and put up at the Jackson County Fair Grounds. Concord Schools will add a nurse and a mental health person. Failing State septic grants will be available, call Health department for steps to apply.

Minutes:
Motion was made by Clark seconded by Colburn to accept the minutes from September 11, 2023. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills:
The September General Fund bills were presented by Clerk Butts in the amount of $61,795.38. Motion was made by Colburn and seconded by Clark to approve the disbursements. Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue and Expenditure Report and Financial Report - Treasurer Judy Clark.
- Fire Reports – Trustee Colburn
- Police Blotter Report – Deputy Jacobson
- Planning Commission - Saenz
- Assessing Report - none

Old Business: None

New Business:

a. Digital signage proposals were presented by Treasurer Judy Clark.
   - Two quotes were obtained one from Johnson Sign and one from Fritz Signs. Questions were asked and answered about the digital signage quotes. Both were reviewed. A motion was made by Clark and seconded by Saenz to accept Fritz Signs quote, additional electric costs and to only use ARPA funds.

   Roll Call Vote: *3 Ayes: Butts, Saenz, Clark*
   1 Absent
   1 Nays - Colburn
   Motion carried

b. Maple Grove Cemetery increases from Butters Excavating for opening/closing of graves.
   - Bid letter dated 09/28/2023 was presented by Clerk Butts. Spreadsheet was created and presented showing his increases. Motion was made by Colburn and seconded by Clark to accept increases starting October 2023 for now and come March 2024 to go out for additional bids for the cemetery opening/closing of graves.
     Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried.***

c. Maple Grove Cemetery Increases to customers.
   - Spreadsheet was created and presented showing increases to raise prices at Maple Grove Cemetery to customers. Changes were made per questions and review of spreadsheet and noted on spreadsheet. Motion was made by Colburn and seconded by Clark to accept increases with discussed price changes.

   Roll Call Vote: *4 Ayes: Saenz, Clark, Colburn, Butts*
   1 Absent
   0 Nays
   Motion carried

d. Early Voting Shared Costs with County and other Jackson County townships for all Federal and Statewide Elections per Agreement.
   - Clerk Butts presented estimated early voting shared costs and proposed agreement between Jackson County and Concord Township for operating joint early voting for August and November 2024. Noting costs could change depending on number of Township participating. Final Agreement to come next week for Clerk Butts to agree and sign for Concord Township to participate. Motion was made by Butts and seconded by Clark to accept shared costs and Clerk Butts to sign County Joint Early Vote Site Agreement for Concord Township.

   Roll Call Vote: *3 Ayes: Saenz, Clark, Butts*
   1 Absent
   0 Nays
   1 Abstention: Colburn-stated conflict of interest
   Motion carried

Board Comments:
Butts – Ballots mailed out
Clark - None
Colburn - None
Finegan - Absent
Saenz - None

Adjournment:
Motioned by Clark, seconded by Saenz to adjourn at 6:27pm.
Voice vote, All in Favor Aye, 4 Ayes, 0 No, 1 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 10/10/2023.
Minutes approved at the November 13, 2023 Regular Board Meeting.