Approved
Concord Township Board Meeting
Minutes
September 14, 2026

The Concord Township Board held a regular meeting at the Township Office at 121 Grove Street, Concord, Michigan, 49237.

Board members present: Supervisor David Saenz, Treasurer Judy Clark, Clerk Terri Butts, Trustee Guthrie Colburn and Trustee Naomi Carr

Board members absent: None

Public Attendance:
Earl Poleski, Richard Kline, Teresa Karr, Russ Carson, Emily Reisch, Charlotte Jumeaux, James Pratt, Adriane Earl, Ken Wyatt, Beth Lincoln, Alex Ketchum, Jon Rokowski and Deputy Larry Jacobson.

Supervisor David Saenz called the meeting to order at 5:30 pm.

Pledge of Allegiance was recited.

Approval of Agenda:
Meeting Agenda was approved as written. Trustee Naomi Carr made a motion to accept and Trustee Guthrie Colburn seconded. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

Public Comment:
Start Time: 5:34pm, End Time: 5:48pm

Board Minutes:
Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark. to accept the minutes as written for August 2026. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

Approval Agenda - General Fund Bills for September 2026: The General Fund bills were presented by Clerk Terri Butts in amount of $23,204.41. Motion was made by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to approve the disbursements. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried.***

Consent Agenda:
Reports accepted by the Consent Agenda;

- Revenue & Expenditure Report and Financials Report - Treasurer Judy Clark
- Election Report - Clerk Terri Butts
- Assessing Report - No written report
- Fire Reports – None, no meetings for July 2026 and August 2026
- Police Blotter Report - Deputy Larry Jacobson
- Planning Commission - attached minutes
- Cemetery Management Report - No written report

Per Supervisor David Saenz we have received 1 closed bid for tree removal. Per Clerk Terri Butts we need to post and go out for bids to remove dead trees from Maple Grove Cemetery.

Old Business/Unfinished Business:

a. Training for the Planning Commission by our attorney Fahey Schultz Burzych Rhones PLC was for the Open Meetings Act and all Planning Commission members were present. Per Supervisor David Saenz he is going to purchase/order MTA books for the entire Planning Commission members.

b. 2025 Master Plan Approved by Planning Commission - The Planning Commission will present the 2025 Master Plan to the community in an Open meeting and their final approval will be sent to the Board.

c. Wow Way contract with minor adjustments - Approved contract with a minor adjustment adding a handheld phone for Treasurer Judy Clark.

New Business:

a. Naomi Carr selection by Supervisor David Saenz for the Board Rep (Ex Officio Member of the Planning Commission) on the Planning Commission. Motion was made by Supervisor David Saenz and seconded by Trustee Guthrie to approve the selection.

Roll Call Vote: 4 Ayes: Clark, Saenz, Butts, Colburn
0 Nays
Absent:
Abstained: Carr

Motion carried

b. Amendment to increase the number of Planning Commission members from five to seven. Amendment which was written by our attorney was presented by Supervisor David Saenz. Tabled because Board received at meeting and did not have time to review. Motion was made by Trustee Guthrie Colburn and seconded by Clerk Terri Butts to table.
Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried***

c. Jordan Riske selection by Supervisor David Saenz for the new position on the Planning Commission. Tabled.

d. Alex Ketchum selection by Supervisor David Saenz for the new position on the Planning Commission. Tabled.

Adjournment:

A motioned by Trustee Guthrie Colburn and seconded by Treasurer Judy Clark to adjourn at 6:13pm. Voice vote, All in Favor Aye, 5 Ayes, 0 No, 0 Absent. ***Motion carried***

Terri Butts, Concord Township Clerk 09/17/2026.

Minutes approved at the October 2026 Regular Board Meeting.